

Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement.

Description:-

Organization of Seminars, Workshops, Interdisciplinary lectures, enhancement of Computer facility as well as free internet, Career Counseling, Remedial classes, Tutorials, add on courses, and motivational lectures.

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## SECTION-B

Q1. Activities reflecting the goals and objectives of the institution?

Description:-

The vision or motto of the college is "Faith, Knowledge, and Action." With this motto firmly in view the College strives to implement its mission and objectives. The mission of the College is "Charevati Charevati" which means "to move forward in spite of all obstacles." Keeping in mind this vision, the objectives of the College have been framed. Right from its inception the vision of the College has been: to provide quality education to students, irrespective of their caste, creed or religion, solely on the basis of merit and the availability of seats, to assist in the empowerment of women by providing education, with the goal of economic self-sufficiency, to equip the students to face national and international challenges, to promote higher studies and research amongst students and faculty, to encourage all-round personality development through co-curricular activities, to impart moral values and ethics to the students through a holistic education and emphasize the importance of discipline, particularly self-discipline, to promote tolerance and broad-mindedness, keeping in mind the ethnic diversity of the Nation, to render economic disparities among the students redundant by providing financial support to students from the backward sections, to enable the students to become competent in handling information technology, to provide community service to the society with the help of the students, and to optimize the use of the limited resources of the College so that it is able to make a significant contribution to society and to the Nation.

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Q2. New Academic programmes initiated (UG and PG)?

Description:-

We are trying to re-introduce B.Com & have initiated the introduction of M.A. in Education as well as and LLB course in the coming year.

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Q3. Innovations in curricular design and transaction?

Description:-

Since the syllabi and other curriculum are decided at the university level, there is no direct involvement of the college at this level.

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**Q4. Inter-disciplinary programmes started?**

**Description:-**

To encourage students to know more not only about their respective subjects but to also make them generally aware, efforts are made to organize interdisciplinary lectures on pertinent current events and social issues. This is an innovative practice by means of which students will be exposed to topics not related to their subject of study. We have conducted lectures under the following heads: 1. Personality Development 2. Time Management 3. Environment Conservation 4. Right to information act 5. Empowerment of Women - educating and promoting the girl child 6. Ethical Values in Indian Literature 7. Domestic Violence 8- Awareness legal rights Apart from these lectures, students will be made computer literate and an effort will be made to enhance their communicative skills by means of add-on courses.

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**Q5. Examination reforms implemented?**

**Description:-**

NA

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**Q6. Candidates Qualified NET/SLET/GATE etc.?**

**Description:-**

NIL

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**Q7. Initiative towards faculty development programme?**

**Description:-**

Faculty members participate in Seminars and Conferences, conferences workshops, orientation programmes, Refresher courses etc. duty Leave is Sanctioned to them for the purpose. In the academic year 2015-16 (17) Research papers have been published by seven faculty members 9 faculty members have participate and printed papers in a total of 26 seminars. A faculty member participated in a painting exhibition organized by the Lalit Kala Academy Lucknow. Another faculty members was invited to deliver 6 guest lectures in guidance & counseling.

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**Q8. Total number of seminars/workshops conducted?**

**Description:-**

NIL.

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**Q9. Research projects a) Ongoing; b) Completed?**

**Description:-**

NA

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**Q10. Patents generated, if any?**

**Description:-**

NA

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**Q11. New collaborative research programmes?**

**Description:-**

NIL

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**Q12. Research grants received from various agencies?**

**Description:-**

**NIL**

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**Q13. Details of research scholars?**

**Description:-**

Faculty members having a minimum of seven years of teaching experience of post-graduate classes and fifteen years minimum teaching experience of UG classes are eligible for supervising doctoral students. At present Dr. Shashi Arora is supervising 2 students, Dr. Anjana Das 1 Dr. Geeta Parihar 1 Dr. Kiran Sahu 2 Dr. Seema Gupta 1 Dr. Kavita Bhatnagar 2 Dr. Kaushal Kumari 1 Dr. Anshu Sareen 5 and Dr. Shashi Singh 1 student.

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**Q14. Citation index of faculty members and impact factor?**

**Description:-**

**NIL**

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**Q15. Honors/Awards to the faculty: National and International?**

**Description:-**

**NIL**

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**Q16. Internal resources generated?**

**Description:-**

**NIL**

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**Q17. Details of departments getting assistance/recognition under SAP,COSIST(ASSIST)/DST,FIST, and other programmes?**

**Description:-**

**NIL**

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**Q18. Community services?**

**Description:-**

Community Service and community development is a very important objective of the institution. Accordingly, students are encouraged to volunteer for community work in the neighborhood slums. In some subjects like Home Science, Education, and B. Ed., students have to visit the neighborhood for extension activity. Students enrolled in NSS also engage in community work regularly. This includes educating the community about hygiene, water conservation, adult literacy, environmental conservation, importance of vaccination in new-born babies, awareness about AIDS etc. Free Dental & medical check-up camps were organized and free medicines were distributed. A rally was organized to raise awareness about blood-donation. A free eye check-up camp was organized awareness was raised about the Swachh Bharat Abhiyan and how to contribute to it on a personal level.

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**Q19. Teachers and officers newly recruited?**

Description:-  
NIL

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**Q20. Teaching-Non Teaching staff ratio?**

Description:-  
1:1.7

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Q21. Improvements in the library services?

Description:-

The Library has a computer and internet facility with adequate bandwidth.

Reprographic facility is not available but efforts are being made in this direction.

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Q22. New books/journals subscribed and their value?

Description:-

The Library Advisory Committee receives input from the various departments regarding the new books and journals to be purchased, keeping in mind the requirements of the students and the staff. The amount spent on the new books in 2015 is approximate 45,000/-

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Q23. Courses in which student assessment of teachers is introduced and the action taken on student feedback?

Description:-

There is a proper system in place for obtaining feedback from students regarding the teaching process. Students fill out a Student Feedback Form in which they are able to assess every teacher on the basis of different criteria. These are: work performance, mastery of the subject, efficiency of communication, punctuality and sincerity, involvement in research activities, approachability etc. This questionnaire is prepared in accordance with the guidelines of the UGC and filled out by randomly selected students. After the feedback is obtained it is analyzed and appropriate remedial measures are introduced.

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Q24. Feedback from stakeholders?

Description:-

There is a mechanism for obtaining feedback from alumni, parents, and students and changes, if required, are made accordingly. Public concerns are anticipated during Parent Teacher interaction and feedback from both parents and alumni. This feedback is utilized for chalking out current and future programs. There are various mechanisms to acquire feedback. However, we rely heavily on meetings and one to one interaction. Since it is an interactive process, reports of past meeting and appraisals are used to form new plans and policies.

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Q25. Unit cost of education?

Description:-

Unit Cost of Education (Unit Cost = total annual recurring expenditure (actual) divided = ₹ 15108.588

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**Q26. Computerization of administration and the process of admissions and examination results, issue of certificates?**

**Description:-**

The College has a well equipped office and effective administrative machinery. The accounts of the College, the disbursement of salary, student data, examination results fee submission etc. have all been computerized and further computerization is intended. All though computerizations of all these issues have been accomplished, inculcating effective IT techniques, however, is still in progress. We intend to utilize server database management system and cloud computation in administrative procedure.

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**Q27. Increase in the infrastructural facilities?**

**Description:-**

During the academic session 2015-16 the following infrastructural development took place.

1. Construction of girls toilet.
2. Construction of Research section
3. Setting-up of computer centre with 20 internet ready computers.

The total amount spent on infrastructural was 48332373.00

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**Q28. Technology upgradation?**

**Description:-**

A computer centre with 20 internet ready computers has been set-up in the college. All the departments as well as the library have been provided with computers and internet facility. Staff and students are being motivated to make use of ITC in the teaching learning process.

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**Q29. Computer and internet access and training to teachers, non-teaching staff and students?**

**Description:-**

The computer and internet facility is available to all staff members as well as students. To make the students and staff computer literate a 3-month Computer Literacy Course was organized.

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**Q30. Financial aid to students?**

**Description:-**

Most of the needy students get financial support under schemes run by the Social Welfare Departments of the State and the Central Government. The institution also has a Poor Fund facility for needy students who do not come in the above mentioned categories.

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**Q31. Activities and support from the Alumni Association?**

**Description:-**

There is an active Alumni Association in the College as several staff members are also alumni. Every year the Alumni Association organize a meeting which includes cultural functions. Apart from cultural activities the alumni share their experiences and success stories with the students and give them motivational lectures. The alumni also fill out a feedback form so that they may give their valuable suggestions regarding the College. Every year Alumni of the college are students to give them knowledge regarding career options after college.

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**Q32. Activities and support from the Parent-Teacher Association?**

**Description:-**

There is a Parent-Teacher Association in the College so that the concerns of the parents may be addressed and feedback is also obtained from them regarding their satisfaction level with the College. PTM are held regularly so that any concerns that parent might have are addressed. Suggested by parents for improvement in the students entire college experience are also invited.

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**Q33. Health Services?**

**Description:-**

Basic first-aid facilities are provided by the college.

In case of emergency, links have been made with nearby Doctors, hospitals and nursing homes.

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**Q34. Performance in sports activities?**

**Description:-**

Annual sports are organized every year to promo the spirit of healthy co-operation.

The girls participate regular is sports like badminton volley ball, kabaddi table tennis etc.

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**Q35. Incentives to outstanding sportspersons?**

**Description:-**

The outstanding sportspersons are provided with prizes and sports kit etc. at college level.

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**Q36. Student achievements and awards?**

**Description:-**

Since 2012

NA

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**Q37. Activities of the Guidance and Counselling unit?**

**Description:-**

There is a UGC sponsored Career Counseling and Guidance Cell in the College which is run by the College faculty. Programmes on personality development, confidence building, career counseling etc. are organized by the cell. During the sension 2015-16 a workshop on personality development was organized for the students by Harvard Institute. Students were taught chocolate making, English speaking, how to choose professional courses and career options in education. A discourse on career options in education. A discourse on career options was organized in December. A short-terms computer course organized in January in February students were taught craft making as well as baking course by Mrs. Rashmi Kishore. Dr. Subhi Agarwal, a clinical psychologist gave a talk to students regarding pre- exam tension.

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**Q38. Placement services provided to students?**

**Description:-**

NA

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**Q39. Development programmes for non-teaching staff?**

Description:-

The non teaching staff was made computer literate so that full computerization of all the data of the College may be done gradually.

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Q40. Good practices of the institution?

Description:-

To sustain and enhance the quality of curricular aspects the institution implements the University curriculum, lays stress on regular teaching, and optimizes use of the available resources. An effort is made to procure the latest books and journals for the library as well as for the different departments. In teaching, apart from the lecture method, several innovative practices are employed at the departmental level. These include seminars, group discussions, workshops, paper presentations and such other competitive activities arranged by and for the students. In some departments experiential learning is facilitated by educational tours. Staff and students are being motivated to become computer-literate and make use of it in the teaching-learning process. Financial support is available for the economically weak students [Book Bank and Poor fund]. A Counseling Cell and a Career Guidance cell are in place to attend to the mental health of the students as well as to help them plan their future. Add-on courses are offered by the institution (with sponsorship from UGC) for the benefit of the students. A Grievance Redressal Cell is available to the students to address their problems.

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Q41. Linkages developed with National/International, academic/research bodies?

Description:-

NIL

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Q42. Action Taken Report on the AQAR of the previous year?

Description:-

The previous AQAR was studied thoroughly and the lacunas in the same were tried to be filled by the college administration.

Several infrastructural enhancements and up gradations were done in terms of equipment, ICT, laboratories, classrooms, the library etc. Extension and outreach activities were strengthened. More teaching aids were introduced by the College. More seminars and workshops were organised at departmental level. The system of teachers' evaluation by students was made more systematic.

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Q43. Any other relevant information the institution wishes to add?

Description:-

NAAC accreditation is completed and we have achieved 'B' Grade. Many up gradation and modification were done, but still many deficiencies were found as per the report of NAAC peer team so, we are working upon those pitfalls and we to modify whole educational scenario of the college.

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## SECTION-C

Q Outcomes achieved by the end of the year.

Description:-

Two units of NSS are doing outstanding community work. There is a Community Service Committee which provides students with the opportunity to serve the under privileged. Every year one or two students represent the College at the Republic Day Parade at RajPath. During University and State Level Rally, Rangers always win

prizes. As regards Games and Sports the students consistently win medals at the University and State level. The pass average of all the students in the annual examinations is 90-92%. New two units (200) of NSS are running from 2015.

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**SECTION-D**

Plans of the HEI for the next year.

Description:-

The HEI will focus on conducting remedial classes for slow learners, organizing add-on courses, and augmenting the computer and internet facility available in the college. Activities of the various departmental associations, various sports and games activities and various art competitions and exhibitions will be organized in the coming session. A Committee of IQAC has been formed for the year 2012-13 as per instruction/suggestion of Uttar Pradesh State Higher Education committee in the college.

The members of the committee are as follows.

<b>President</b>		Dr. Anjana Das	Principal of the college	9359704049
<b>NAAC/IQAC Members</b>		Dr. Shashi Singh	Co-Ordinator	9457650736
		Dr. Anshu Sareen	Member	9412494352
		Dr. Kiran Sahu	Member	9412494194
		Dr. Kiran Tripathi	Member	9457650718
		Dr. Ekta Bhatia	Member	9412373748
		Dr. Roopali Gupta	Member	9837818109
<b>Administrative Officer</b>		City Magistrate/ In charge Officer		
<b>Quality Management/ Industries/ Social Worker Members</b>	1	Dr. N.K. Dhasmana	Ex. Principal, K.G.K. College Moradabad Dhasmana Institute Of Education	9412246585
	2	Dr. Ramanand Bajpai	National School of Perfection Living & Visual Art, 87 Milan Bihar, Delhi Road, Moradabad	9412339338
	3	Mr. K.K. Gupta	General Secretary Environment Cordial Committee, Rani ka Phatak Kisrol, Moradabad	9412140392
<b>IQAC Convener</b>		Dr. V.P. Singh	Deptt. of Botany, M.J.P.R. University Bareilly	9837371388
<b>Incharge of IQAC Committee</b>		Dr. Shashi Singh	Asso. Prof. GDHG College, MBD.	9457650736