

Plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement.

Description:-

Organization of Seminars, Workshops, Interdisciplinary lectures, enhancement of Computer facility as well as free internet, Career Counselling, Remedial classes, Tutorials, add on courses, and motivational lectures.

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## SECTION-B

Q1. Activities reflecting the goals and objectives of the institution?

Description:-

The vision or motto of the college is "Faith, Knowledge, and Action." With this motto firmly in view the College strives to implement its mission and objectives. The mission of the College is "Charevati Charevati" which means "to move forward inspite of all obstacles." Keeping in mind this vision, the objectives of the College have been framed. Right from its inception the vision of the College has been: to provide quality education to students, irrespective of their caste, creed or religion, solely on the basis of merit and the availability of seats, to assist in the empowerment of women by providing education, with the goal of economic self-sufficiency, to equip the students to face national and international challenges, to promote higher studies and research amongst students and faculty, to encourage all-round personality development through co-curricular activities, to impart moral values and ethics to the students through a holistic education and emphasize the importance of discipline, particularly self-discipline, to promote tolerance and broad-mindedness, keeping in mind the ethnic diversity of the Nation, to render economic disparities among the students redundant by providing financial support to students from the backward sections, to enable the students to become competent in handling information technology, to provide community service to the society with the help of the students, and to optimize the use of the limited resources of the College so that it is able to make a significant contribution to society and to the Nation.

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Q2. New Academic programmes initiated (UG and PG)?

Description:-

Self financed courses at the UG level (Foreign Trade Procedures and Practices, Computer Application, B.Com), and at the PG level (M.Sc.) [Chemistry], M.Ed.) and PG Diploma Courses (Clinical Pathology, Dietetics and Nutrition) were run by the College for a period of around 10 years but had to be discontinued due to certain unavoidable circumstances. We are trying to re-introduce B.Com & going to start M.A. Education in the present year. Online Admission started.

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Q3. Innovations in curricular design and transaction?

Description:-

Since the syllabi and other curriculum is decided at the university level, there is no direct involvement of the college at this level.

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Q4. Inter-disciplinary programmes started?

Description:-

To encourage students to know more not only about their respective subjects but to also make them generally aware, efforts are made to organize interdisciplinary lectures on pertinent current events and social issues. This is an innovative practice by means of which students will be exposed to topics not related to their subject of study. The proposed topics of lectures are: 1. Personality Development 2. Time Management 3. Environment Conservation 4. Right to information act 5. Empowerment of Women - educating and promoting the girl child 6. Ethical Values in Indian Literature 7. Domestic Violence Apart from these lectures, students will be made computer literate and an effort will be made to enhance their communicative skills by means of add-on courses.

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Q5. Examination reforms implemented?

Description:-

NA

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Q6. Candidates Qualified NET/SLET/GATE etc.?

Description:-

Deepika Gupta, M.A. in Psychology (2009) and Aparna Vyas M.A. Psychology (2010), Sandhya Poswal M.A. Hindi have qualified NET examination June 2012.

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Q7. Initiative towards faculty development programme?

Description:-

Faculty members participate in Seminars and Conferences, orientation programmes, refresher courses, workshops etc. duty leave is sanctioned to them for the purpose. In the academic year 2016-17 22 research papers have been published by 31 faculty members 1 faculty member has presented 5 papers in 5 seminars.

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Q8. Total number of seminars/workshops conducted?

Description:-

Number of Seminars conducted :04 Number of workshops conducted:04

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Q9. Research projects a) Ongoing; b) Completed?

Description:-

Some faculty members have done collaborative research with the ICSSR and the UGC. These are: 1. Dr. Seema Gupta [Assistant Professor, Dep't of Psychology] - Research Project: The Impact of the Crowding on the Mental Health of Adolescents Living in Slums. Funded by the ICSSR for a duration of 18 months(2011-12). 2. Dr. Kavita Bhatnagar [Associate Professor, Dep't of Economics] Research Project : An Analytical Study of Marketable Surplus and Market Performance with Special Reference to Moradabad Food Grain Market in U.P. Funded by the UGC for a duration of two years [2006-08] 3. Dr. Shashi Singh [Associate professor, Dep't of Education] Research Project: A Study of the Impact of Alienation on Job Satisfaction of Trained and Special Trained Teachers in DIETS of Moradabad Commissioner. Funded by the UGC for a duration of two years (2006-08). 4. Dr. Aparna Joshi [Associate Professor, Dep't of Sociology] Research Project: A Comparative Study of Single and Dual Earner Couple. Funded by the UGC for a duration of two years (2001-02). A few faculty members are working as guides and co-guides in other universities.

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Q10. Patents generated, if any?

Description:-

NA.

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Q11. New collaborative research programmes?

Description:-

NA.

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Q12. Research grants received from various agencies?

Description:-

NA.

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Q13. Details of research scholars?

Description:-

NA.

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Q14. Citation index of faculty members and impact factor?

Description:-

NA

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Q15. Honors/Awards to the faculty:National and International?

Description:-

NA

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Q16. Internal resources generated?

Description:-

NA

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Q17. Details of departments getting assistance/recognition under SAP,COSIST(ASSIST)/DST,FIST, and other programmes?

Description:-

NA

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Q18. Community services?

Description:-

Community Service and community development is a very important objective of the institution. Accordingly, students are encouraged to volunteer for community work in the neighborhood slums. In some subjects like Home Science, Education, and B. Ed., students have to visit the neighborhood for extension activity. Students enrolled in NSS also engage in community work regularly. This includes educating the community about hygiene, water conservation, adult literacy, environmental conservation, importance of vaccination in new-borns, awareness about AIDS etc. A free dental camp was organized on 30-11-2016 at Sunder Ghat, Kanon Goyan Moradabad. Clothes and blankets were also distributed to the needy on 17-12-2016. Awareness was raised about the " Beti Bachao Beti Padhao" campaign.

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Q19. Teachers and officers newly recruited?

Description:-

NA

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Q20. Teaching-Non Teaching staff ratio?

Description:-

1:1.7

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Q21. Improvements in the library services?

Description:-

The Library has a computer and internet facility with adequate bandwidth. Reprographic facility has been made available in the Library.

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Q22. New books/journals subscribed and their value?

Description:-

The Library Advisory Committee receives input from the various departments regarding the new books and journals to be purchased, keeping in mind the requirements of the students and the staff. The amount spent on the new books and journals during the last five years is approx Rs. 11,12,663.00

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Q23. Courses in which student assessment of teachers is introduced and the action taken on student feedback?

Description:-

There is a proper system in place for obtaining feedback from students regarding the teaching process. Students fill out a Student Feedback Form in which they are able to assess every teacher on the basis of different criteria. These are: work performance, mastery of the subject, efficiency of communication, punctuality and sincerity, involvement in research activities, approachability etc. This questionnaire is prepared in accordance with the guidelines of the UGC and filled out by randomly selected students. After the feedback is obtained it is analyzed and appropriate remedial measures are introduced.

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Q24. Feedback from stakeholders?

Description:-

There is a mechanism for obtaining feedback from alumni, parents, and students and changes, if required, are made accordingly. Public concerns are anticipated during Parent Teacher interaction and feedback from both parents and alumni. This feedback is utilized for chalking out current and future programs.

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Q25. Unit cost of education?

Description:-

Unit Cost of Education (Unit Cost = total annual recurring expenditure (actual) = Rs. 18595.161

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Q26. Computerization of administration and the process of admissions and examination results, issue of certificates?

Description:-

The College has a well equipped office and effective administrative machinery. The accounts of the College, the disbursement of salary, student data, examination results fee submission etc. have all been computerized and further computerization is intended.

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**Q27. Increase in the infrastructural facilities?**

**Description:-**

The Research Section was completed during the session 2016-17 .Repair and maintenance work was carried out as per requirement. The total amount spent on infrastructural was 53888776.50

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**Q28. Technology upgradation?**

**Description:-**

A computer centre with 20 internet ready computers has been established in the college. All the departments as well as the library have been provided with computers and internet facility. Staff and students are being motivated make use of ITC in the teaching learning process.

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**Q29. Computer and internet access and training to teachers, non-teaching staff and students?**

**Description:-**

The computer and internet facility is available to all staff members as well as students. To make the students and staff computer literate a 3-month Computer Literary Course was organized.

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**Q30. Financial aid to students?**

**Description:-**

Most of the needy students get financial support under schemes run by the Social Welfare Departments of the State and the Central Government. The institution also has a Poor Fund facility for needy students who do not come in the above mentioned categories.

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**Q31. Activities and support from the Alumni Association?**

**Description:-**

There is an active Alumni Association in the College as several staff members are also alumni. Every year the Alumni Association organize a meeting which includes cultural functions. Apart from cultural activities the alumni share their experiences and success stories with the students and give them motivational lectures. The alumni also fill out a feedback form so that they may give their valuable suggestions regarding the College. On 21-12-2016 a function was organized in the college to felicitate the alumni of the college. Alumni interacted with the students and helped them to chart out career path.

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**Q32. Activities and support from the Parent-Teacher Association?**

**Description:-**

There is a Parent-Teacher Association in the College so that the concerns of the parents may be addressed and feedback is also obtained from them regarding their satisfaction level with the College. PTM are held regularly so that any concerns that parent might have are addressed. Suggested by parents for improvement in the students entire college experience are also invited. A meeting was organized by the UGC Sponsored Parent Teacher Association on 20-09-2016 in which the parents provided valuable feedback.

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**Q33. Health Services?**

**Description:-**

There is no full time health care specialist or ambulance available in the College. First Aid is given in case of emergencies and a qualified doctor is on call as and when required.

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Q34. Performance in sports activities?

Description:-

Annual sports are organized every year to promote the spirit of healthy co-operation. The girls participate regularly in sports like badminton, volleyball, judo, kabaddi, etc.

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Q35. Incentives to outstanding sportspersons?

Description:-

The outstanding sportspersons are provided with prizes and gifts at college level.

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Q36. Student achievements and awards?

Description:-

NIL

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Q37. Activities of the Guidance and Counselling unit?

Description:-

There is a UGC sponsored Career Counseling and Guidance Cell in the College which is run by the College faculty. Through this cell the students are counseled in academic matters as well as during the admission process. This cell is in place to enhance the confidence level of the students and to make them aware of the various career options available to them. For this purpose programmes of personality development and confidence building are organized by the cell. In the session 2016-17 a today workshop on baking, decorating and packing was organized on 24-10-2016 and 25-10-2016. A lecture also given by Dr. R.N. Bajpai on "Security of human of women causes and solutions". Dr.A.M. Shah from Aura wellness yoga, studio gave a health promoting talk to the students and explained the importance of a regular yoga practice.

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Q38. Placement services provided to students?

Description:-

NA

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Q39. Development programmes for non-teaching staff?

Description:-

The non-teaching staff were made computer literate so that full computerization of all the data of the College may be done gradually.

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Q40. Good practices of the institution?

Description:-

To sustain and enhance the quality of curricular aspects the institution implements the University curriculum, lays stress on regular teaching, and optimizes use of the available resources. An effort is made to procure the latest books and journals for the library as well as for the different departments. In teaching, apart from the lecture method, several innovative practices are employed at the departmental level. These include seminars, group discussions, workshops, paper presentations and such other competitive activities arranged by and for the students. In some departments experiential learning is facilitated by educational tours. Staff and students are being motivated to become computer-literate and make use of it in the

teaching-learning process. Financial support is available for the economically weak students [Book Bank and Poor fund]. A Counseling Cell and a Career Guidance cell are in place to attend to the mental health of the students as well as to help them plan their future. Add-on courses are offered by the institution (with sponsorship from UGC) for the benefit of the students. A Grievance Redressal Cell is available to the students to address their problems.

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Q41. Linkages developed with National/International, academic/research bodies?

Description:-

NA

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Q42. Action Taken Report on the AQAR of the previous year?

Description:-

Plan of action is under process.

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**Q43. Any other relevant information the institution wishes to add?**

**Description:-**

The NAAC accreditation process of the College is in progress and is expected to be completed in the academic session 2012-13. The Self Study Report has already been submitted and it is expected that the Peer Team visit will take place in the second quarter of 2012. THE College is making all possible efforts to optimize the resources available to it and to meet all the requirements of the students enrolled. Efforts are being made to embrace Information Technology in a major way. Not only curricular aspects but extra and co curricular aspects of the teaching process are also given due importance so that students receive not merely education but all-round personality development.

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#### SECTION-C

**Outcomes achieved by the end of the year.**

**Description:-**

Two units of NSS are doing outstanding community work. There is a Community Service Committee which provides students with the opportunity to serve the under privileged. Every year one or two students represent the College at the Republic Day Parade at RajPath. During University and State Level Rally, Rangers always win prizes. As regards Games and Sports the students consistently win medals at the University and State level. The pass average of all the students in the annual examinations is 90-92%.

**SECTION-D**

**Plans of the HEI for the next year.**

**Description:-**

The HEI will focus on conducting remedial classes for slow learners, organizing add-on courses, and augmenting the computer and internet facility available in the college. Activities of the various departmental associations, various sports and games activities and various art competitions and exhibitions will be organized in the coming session. A Committee of IQAC has been formed for the year 2012-13 as per instruction/suggestion of Uttar Pradesh State Higher Education committee in the college.

**The members of the committee are as follows.**

<b>President</b>		Dr. Anjana das	Principal of the college	0591-2471047
<b>NAAC Members</b>		Dr. Shashi Singh	Co-Ordinator	9457650736
		Shrimati Meera Gairola	Member	9319941557
		Dr. Seema Agarwal	Member	9359704049
		Dr. Vandana Pandey	Member	9719609233
		Dr. Ekta Bhatia	Member	9412494194
		Dr. Roopali Gupta	Member	9837818109
<b>Administrative Officer</b>		City Majistrate/ Incharge Officer		
<b>Quality Management/ Industries/ Social Worker Members</b>	1	Dr. N.K. Dhasmana	Ex. Principal, K.G.K. College Moradabad Dhasmana Institute Of Education	9412246585
	2	Dr. Ramanand Bajpai	National School of Perfection Living & Visual Art, 87 Milan Bihar, Delhi Road, Moradabad	9412339338
	3	Mr. K.K. Gupta	General Secretary Environment Cordial Committee, Rani ka Phatak Kisrol, Moradabad	9412140392
<b>IQAC Convener</b>		Dr. Shashi Singh	Deptt. of Education G.D.H.G.College, Moradabad	9457650736

